



QTLS Timeline: For participants in the January 2026 cohort, submitting their portfolio in June for review in July 2026

- Phase 1:** Updates, Self-assessment and planning
- Phase 2:** Development activity
- Phase 3:** Critical reflection
- Phase 4:** Sharing with supporter
- Phase 5:** Review and moderation

| Phase | Month | QTLS stage | Applicant activity |
|---------|--------------------|---|---|
| Phase 1 | January | Issuing of professional formation portfolio to successful applicants on Monday 26 January 2026 | Pay £595 or £175 deposit and arrange to make 3 x £140 direct debit payments Read through Knowledge Base and download the Programme requirements checklist |
| | January | About You, Updates to Qualifications and Roles & Responsibilities | Complete the About You, Updates to Qualifications and Roles and Responsibilities sections |
| | January | Self-Assessment | Arrange to have your first observation |
| Phase 1 | January - February | Self-Assessment | Complete the self-assessment in your portfolio no later than Monday 2 March 2026 |

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|----------------|------------------------|-------------------------------|---|
| | | | Have your first observation no later than Monday 2 March 2026 |
| | January - February | Professional Development Plan | Hold the first meeting with your supporter by the beginning of March 2026 |
| | February - Early March | Professional Development Plan | Complete your Professional Development Plan (PDP) |
| | Early March | CPD activity | Start your CPD record |
| | | | Plan your educational research review |
| Phase 2 | Early March - May | CPD activity | Continue with your CPD record |
| | | | Record your professional reading |
| | April - May | CPD activity | Have your second meeting with your supporter in April 2026 |
| | | | Arrange your final observation to take place no earlier than Tuesday 19 May 2026 |
| | | | Complete your CPD activity |
| | | | Complete your educational research review |
| Phase 3 | May/June | Critical reflection | Have your final observation no earlier than Tuesday 19 May 2026 |
| | | | Complete your critical reflection |
| | | | Complete the additional critical reflection narrative if required (i.e. you teach groups of 4 or fewer learners) |

| Phase | Month | QTLS stage | Applicant activity |
|---|----------------------------------|--|---|
| Phase 3 | June | Final action plan | <p>Complete the final self-assessment no earlier than 2 June 2026</p> <p>Have your final meeting with your supporter mid-June 2026</p> <p>Complete your final action plan</p> <p>Upload your completed log of teaching practice</p> |
| Phase 3 & 4 | June | Supporting statement | <p>Share your portfolio with your supporter (no earlier than Tuesday 16 June 2026)</p> <p>Review your supporter's supporting statement</p> |
| | | Share your portfolio with SET | <p>Ensure you have paid your fees and submit your portfolio for review before the 5pm deadline</p> |
| Deadline for submitting portfolio for review | 5pm, Tuesday 30 June 2026 | This is a final deadline; no portfolios will be accepted for review after 5pm | Earliest the portfolio can be submitted is Tuesday 16 June 2026 Deadline for submission is 5pm, Tuesday 30 June 2026 |
| Phase 5 | July | Review and moderation | |
| Phase 5 | August | Notification of results | Throughout the day on Thursday 6 August 2026 |